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### *Respond to Tender Clarification*

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Registered Users may receive notification email for clarification of tender from the e-Tendering System (Works Contracts)

Login to the e-Tendering System (Works Contracts) and launch <View Details of Tender Notice> page

The request for Tender Clarification from procuring department can be found at the bottom of <View Details of Tender Notice> page, section <Tender Clarifications>

**Step 1** – Click the corresponding Tender Clarification and a dialogue box will pop up

#### Messages/Tender Queries Sent

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#### Tender Clarifications

<b>Tender</b>	Issued on: 10 April 2024 17:12 (Hong Kong Time)
<b>Clarification No. 1:</b>	



**Step 2** – Click “**Download**” to download the Tender Clarification issued by the procuring department

The screenshot shows a web application window titled "Response to Tender Clarification". At the top, there is a navigation bar with links: "My Tender", "Manage Account", "Forecast of Works", "Tenders", "Tender Notice", and "Contract Award Notice". The main content area is divided into sections. The first section, "Tender Clarification", shows the issue date as "10 April 2024 17:12 (Hong Kong Time)" and the file name as "Tender Clarification.pdf (33.6 KB)". A "Download" button with a download icon is highlighted with a red box, and a red arrow points to it. Below this is a section titled "Response to Tender Clarification\*" which contains a text input field labeled "File Name" and an "Upload" button. At the bottom of the window, there is a "Points to Note" section with three numbered instructions. The first instruction states that the total file size of attachments should not exceed 100MB. The second instruction states that the system only accepts attachments in the following formats: xls, xlsx, doc, docx, dgn, dwg, dxf, lgs, iges, pdf, mp1, mp4, ppt, pptx, ifc, rvt, nwd, html, htm, p7s, rtf, zip. The third instruction states that the number of attachments uploaded should not exceed 5. At the bottom right of the window, there are "Cancel" and "Submit" buttons. A footer at the very bottom of the page states: "The Government of the Hong Kong Special Administrative Region reserves the right to negotiate with any".

My Tender Manage Account Forecast of Works Tenders Tender Notice Contract Award Notice

### Response to Tender Clarification

▼ **Tender Clarification**

Issued on: 10 April 2024 17:12 (Hong Kong Time)

File Name (File Tender Clarification.pdf (33.6 KB)

Size):

▼ **Response to Tender Clarification\***

File Name

Upload

🔔 **Points to Note**

1. The total file size of attachments uploaded in this section should not exceed 100MB.
2. The system only accepts attachments in the following formats:  
xls, xlsx, doc, docx, dgn, dwg, dxf, lgs, iges, pdf, mp1, mp4, ppt, pptx, ifc, rvt, nwd, html, htm, p7s, rtf, zip
3. The number of attachments uploaded in this section should not exceed 5.

Cancel Submit

The Government of the Hong Kong Special Administrative Region reserves the right to negotiate with any

**Step 3** – Please read the Points to Note in details to prepare the Response to Tender Clarification

**Step 4** – When your Response to Tender Clarification is ready, click “**Upload**” to upload the response.

**Step 5** – After uploading the response, click “**Submit**” to submit the response.

**Response to Tender Clarification**

▼ **Tender Clarification**

Issued on: 10 April 2024 17:12 (Hong Kong Time)

File Name (File Tender Clarification.pdf (33.6 KB) [Download](#)

Size):

▼ **Response to Tender Clarification\***

File Name

[Upload](#)

**Points to Note**

1. The total file size of attachments uploaded in this section should not exceed 100MB.
2. The system only accepts attachments in the following formats:  
xls, xlsx, doc, docx, dgn, dwg, dxf, lgs, iges, pdf, mp1, mp4, ppt, pptx, ifc, rvt, nwd, html, htm, p7s, rtf, zip
3. The number of attachments uploaded in this section should not exceed 5.

[Cancel](#) [Submit](#)

The Government of the Hong Kong Special Administrative Region reserves the right to negotiate with any

**Step 6** – Click “**Submit**” in the confirmation dialogue box to confirm the submission. An acknowledgement will pop up after successful submission.

**Response to Tender Clarification**

Do you want to submit the response to the Tender Clarification?

[Submit](#) [Cancel](#)

**Step 7** – The response can be read by clicking the corresponding Tender Clarification at the bottom of <View Details of Tender Notice> page

### Messages/Tender Queries Sent

### Tender Clarifications

<b>Tender</b>	Issued on: 10 April 2024 17:12 (Hong Kong Time)
<b>Clarification No. 1:</b>	
<b>Response</b>	Submitted on: 18 April 2024 10:45 (Hong Kong Time)




### Response to Tender Clarification

#### ▼ Tender Clarification

Issued on: 10 April 2024 17:12 (Hong Kong Time)

File Name (File Tender Clarification.pdf (33.6 KB)

Size):

 Download

#### ▼ Response to Tender Clarification

Submitted on: 18 April 2024 10:45 (Hong Kong Time)

File Name (File Tender Clarification Response.pdf.p7s (42.2 KB)

Size):

 Download

